



# Toolbox Talk

## Topic: Situational Awareness

Situational awareness is being aware of your surroundings: where you are, where you are supposed to be and nearby threat to your health and safety.

*How can you improve your situational awareness?*

### Remember the acronym, SLAM:

| Stop   | Look  | Assess   | Manage   |
|--|---|--|--|
| <p>Stop the task and ask:</p> <ul style="list-style-type: none"> <li>• Is this a new task?</li> <li>• Has the task changed?</li> <li>• When was the last time I did this task?</li> <li>• Do I feel comfortable doing this task?</li> <li>• If not, do I need training?</li> </ul> | <p>Look before, during and after completion of the task.</p> <ul style="list-style-type: none"> <li>• Inspect the work area for potential hazards, e.g., unsecured ladders, poor housekeeping</li> <li>• Identify the hazards for each step of the job/task.</li> <li>• Evaluate what to do about them; write a JHA or work plan.</li> <li>• Ask “What if?” to identify potential outcomes of your plan.</li> </ul> | <ul style="list-style-type: none"> <li>• Are workers equipped to perform the task safely? Check they have the correct knowledge, skills, training, and tools.</li> <li>• What else do they need to perform the task safely?</li> <li>• Workers should be encouraged to ask for help.</li> <li>• Workers should not perform the task until they have been trained.</li> </ul> | <p>Managers should take appropriate action to eliminate or minimize any hazards on site by:</p> <ul style="list-style-type: none"> <li>• Ensuring proper equipment is used and well maintained.</li> <li>• Thinking about the task completed and ask, “What went well? What did not go well?”</li> <li>• Asking “Did anything unexpected happen?”</li> <li>• Asking “How can I be better prepared and plan for this in the future?”</li> <li>• Capture outcomes on the timesheet or daily report.</li> </ul> |

### Stop Work Authority

All Employees have the authority and responsibility to stop an operation when an obvious risk to life, safety or health to an employee(s) is imminent. There will be no negative consequence for employees who stop work and report the unsafe act/condition to their supervisor.

