
Post-Orientation Safety Interview

Use the questions below to guide post-orientation interviews with employees 2-3 weeks following a job assignment. Take notes and follow-up to discuss gaps, issues or areas where the employee may require further instruction.

- 1. Did you attend safety orientation prior to your first work assignment?**
 Yes No
- 2. Who conducted your orientation (name/title)?**
- 3. When should you report accidents?**
- 4. Who should you report accidents to?**
- 5. Who do you discuss/report safety concerns or ideas to?**
- 6. Where are the first-aid supplies located?**
- 7. What are your safety responsibilities?**
- 8. Where is the emergency evacuation meeting place/rally point for your job?**
- 9. What does the emergency evacuation alarm sound like?**
- 10. What personal protective equipment is REQUIRED?**
- 11. What three things should you remember when lifting objects?**
- 12. What questions do you have about the company or this project?**

13. List 10 company safety rules:

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

Name and Title

Date